

Minutes of the Land Use, Parks and Environment Committee - January 18, 2005

The meeting was called to order at 8:45 a.m. by Chair Kolb.

Present: Chair Walter Kolb, County Board Supervisors Kathleen Cummings (arrived at 8:47 a.m.), Pauline Jaske, Bill Kramer, Daniel Pavelko, Vera Stroud (arrived 8:50 a.m.); **Absent:** Scott Klein

Staff Present: Legislative Policy Advisor Mark Mader, Legis. Associate Sandra Meisenheimer

Also Present: Parks and Land Use Director Dale Shaver, Planning & Zoning Mgr. Dick Mace, Environmental Health Mgr. George Morris, Senior Financial Analyst Andy Thelke

Approve Minutes of January 4, 2005

Motion: Kramer moved, second by Pavelko, to approve the minutes of 1/4/05. **Motion carried 4 – 0.**

Read Correspondence

Mader apprised the committee on the meetings being scheduled for Tuesday, February 15, 2005 regarding the Land Use Plan Amendments.

Executive Committee Report by Walter Kolb for Meeting of January 17, 2005

Kolb updated the committee on items taken up at the last meeting, which was yesterday.

Meeting Approvals

Stroud informed the committee of two meetings that are scheduled in February.

Motion: Jaske moved, second by Kramer, to approve attendance to the 2nd Annual Watershed Planning Conference in Milwaukee on February 23, 2005 and also to the conference in Green Bay in early February put on by the Associated Recyclers of Wisconsin. **Motion carried 6 – 0.**

Future Agenda Item

Stroud asked that a discussion on 2003 Wisconsin Act 310 be agendaized for a future meeting.

Consider Proposed Ordinance: 159 -O-107 Create New Capital Project 200509 North Prairie Groundwater Remediation

This item was tabled by the Executive Committee on Monday, January 17, 2005 until more information is received.

Consider Proposed Ordinance: 159-O-096 Amend the District Zoning Map of the Town of Waukesha Zoning Ordinance by Rezoning Certain Lands Located in Part of the SE ¼ of the SE ¼ of Section 23, T6N, R19E, Town of Waukesha, from the R-1 Residential District to the P-I Public and Institutional and C-1 Conservancy Districts (ZT-1558) – (Tabled at meeting of 1/4/05)

Mace pointed out the location of the rezoning. He stated the temple is proposing to build a new house, add to the temple (double the size), and build a garage. Also, a new septic system is going in for the new house and the expanded temple area. Mader said the two conditions have been added to the Town's ordinance and to Ordinance 159-O-096, which had been omitted and the reason for tabling the ordinance at the last meeting. Also, the Park and Planning Commission signature sheet was corrected. The additions and corrections will be white copied to the County Board for their next meeting on January 25, 2005.

Motion: Cummings moved, second by Kramer, to take Ordinance 159-O-096 off the table.

Motion carried 6 – 0.

Motion: Jaske moved, second by Kramer, to approve Ordinance 159-O-096.

Motion: Cummings moved, second by Jaske, that a white copy to the Board should include the specific conditions within the County Board ordinance. **Motion carried 6 – 0. On the original motion, motion carried 6 – 0.**

Environmental Health Division Staff Changes

Shaver and Morris were present to discuss the staff changes. Shaver said there was an internal audit of the Licensing Program and the Septic Management Program in the Environmental Health Division. During the audit process the Executive Committee had asked that specific issues be looked at relative to those programs, one of which was a concern about staffing levels in the licensing area, where the sanitarians deal with licensing of wholesale and retail foods, lodging, campgrounds, swimming pools, etc. The FDA standard for inspections per inspector ranges from 280 to 320. What the audit found was there were 419 inspections per inspector or about 100 per inspector over the highest range. Currently, there are 5 inspectors. Shaver stated because of this situation, a decision was made to post an open position for a sanitarian but to look for skills in the licensing area as opposed to the septic area. By doing this they will have 6 licensing inspection staff which takes the inspections down to 356 inspections per staff (includes a projected increase of 40 in 2005). Shaver said they will continue to monitor these numbers.

Morris stated to give you an idea of the constant changes going on, from July 1 through December 31, 2004, there were 54 change of ownerships and 48 new establishments, which involves a significant amount of work. Kolb said he feels the best thing was done under the circumstances being that it was a move toward efficiency, which benefited the Environmental Health Division.

Update on Smart Growth

Shaver gave a power point on Smart Growth and showed the committee how to access information on line. He said in Chapter 66.1001 you will find the nine essential elements. He said the county developed its first development plan, which was adopted in 1996.

Shaver said several communities called his office and the Regional Planning Commission saying because there was a smart growth law, now they needed to get going on a master plan or a land use plan amendment. So Shaver met with Phil Evenson of SEWRPC, and they decided to get all of planners in Waukesha County to meet with Shaver's staff and Evenson's staff to come up with a proposal to do this work cooperatively. A memo was sent out to all 37 municipalities inviting them to sign on to work together. Shaver went over the list of municipalities as to who has voted to participate and who has not. The Town of Eagle is the only town that has not participated. The Village of Big Bend has signed the agreement but has not designated an individual. The Village of Lannon never replied nor did the Village of Mukwonago. The Village of Merton voted not to participate.

Shaver stated regarding a timeline, the goal is to have a draft completed by the end of 2006 and ready for County Board adoption in early 2007. They've decided to create six sub-committees that match many of the essential elements of the plan. As these committees are created, they will be consistent with the timetable. Under the law the public participation plan has to be approved by the

municipality prior to the planning process going too far down the road. Therefore, by April there will be a resolution adopting a public participation plan for this project. It is in the works right now.

Shaver stated the first committee that has been created is the ag. and natural resources component. They will have an updated park and open space plan by the end of the year. Kavemeier will be meeting with all 37 municipalities and their park boards with the goal to have one park and open space plan that reflects the parks division for all municipalities in Waukesha county. Their focus will be to finish the last three parcels along the major parks and to delineate the greenway corridors.

Stroud left the meeting at 10:20 a.m.

Southeastern County Lake Management District (Phantom Lake, Eagle Springs Lake, Springbrook Lake) Update by Karen McNelly

This item was held over.

Motion to adjourn: Pavelko moved, second by Kramer, to adjourn the meeting at 10:27 a.m.
Motion carried 5 – 0.

Respectfully submitted,

Pauline T. Jaske
Secretary

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